

D and D Group Ltd.
3080 Valleyview Drive
Columbus, Ohio 43204
(614)272-6567

D AND D GROUP LTD DOES NOT UNLAWFULLY DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, SEX, ANCESTRY, PHYSICAL OR MENTAL HANDICAP OR ON THE BASIS OF AGE. NO QUESTION ON THIS APPLICATION IS INTENDED TO SECURE INFORMATION TO BE USED FOR ANY PURPOSE PROHIBITED BY LAW.

APPLICATION FOR EMPLOYMENT
DICK COLD STORAGE
CAPITAL CITY ICE
(check one)

Personal Data

Name _____ Date _____
Last Name First Name Middle or Maiden Name

Address _____ Social Security No. _____
City State Zip Code Telephone No.

If employed, can you provide proof of U.S. citizenship? Yes No N/A

Are you 18 or over? Yes No

Position(s) applying for: _____ Requested Salary: _____

Fulltime Part-time Temporary

Referred by: _____ If you saw an ad in a Newspaper, please list which one: _____

In the event of an emergency notify:

Name _____ Address _____ Telephone No. _____

Do you have any physical limitations and/or handicaps that may affect your ability to perform the job for which you are applying? Yes No

If yes, describe the condition and suggest how accommodations may be made. _____

Have you ever been convicted of a felony crime or misdemeanor (excluding vehicle related violations)? Yes No

If yes, please give details _____

Education

High School:

Name _____ Address _____ Grade completed _____ Graduated(Yes or No) _____

College/University:

Name _____ Address _____ Date Graduated or attended _____

Degrees or Diplomas

Trade or Technical Training:

Name _____ Address _____ Date Graduated or attended _____

Degrees or Diplomas

Please answer the following:

1. $6 \times 5 \frac{1}{3} =$ _____ $8 \times 7 =$ _____ $5 \times 12 =$ _____ $6 \times 17 =$ _____ $12 \times 23 =$ _____ $10 \times 89 =$ _____ $12 \times 17 =$ _____

2. If 5 boxes of oranges weigh 550 lbs. and each box weighs 10 lbs., what is the net weight of the oranges? _____

3. A truck driver is coming in on I-70 east. Please tell me the route you would instruct him to take to arrive at our docks.

4. Why would you like a job with this Company? _____

5. Is there anything else you would like us to know about you? _____

Personal References

1. Name & occupation _____ Phone # _____

Address _____ Relationship _____

2. Name & occupation _____ Phone # _____

Address _____ Relationship _____

3. Name & occupation _____ Phone # _____

Address _____ Relationship _____

Employment History (Begin with most recent employer)

1. _____
Name _____ Address _____ Supervisor's phone # _____

Job Description _____ Rate of pay _____

Dates of employment _____ Reason for leaving _____

2. _____
Name _____ Address _____ Supervisor's phone # _____

Job Description _____ Rate of pay _____

Dates of employment _____ Reason for leaving _____

3. _____
Name _____ Address _____ Supervisor's phone # _____

Job Description _____ Rate of pay _____

Dates of employment _____ Reason for leaving _____

TO BE READ AND SIGNED BY ALL APPLICANTS

- 1. I represent that all information entered on this application and on any other forms or resumes completed by me in connection with my application to be true and correct.**
- 2. I understand and agree that any false statements or omissions of information will be reason for discharge if I am employed.**
- 3. I hereby authorize the Company (D and D Group Ltd.) or a third party to conduct an investigation concerning all statements contained in my application for employment, to interview all references and employers and to conduct any other investigation concerning my character, general reputation, personal characteristics and mode of living. I understand that my present employer will not be contacted, unless specified otherwise by me, until such time as a job offer is extended and accepted. I request any duly constituted law enforcement agency or judicial officer to furnish the Company with all information it may have pertaining to me and hereby release the Company and any law enforcement agency, judicial officer or other individual from any liability arising from the disclosure of any information pertaining to me which was obtained during said investigation. I understand that I have the right to make a written request within a reasonable period of time for a complete and accurate disclosure of information gathered through said investigation.**
- 4. I understand that if I receive and accept an offer of employment with D and D Group Ltd., I agree to abide by the rules and regulations of the Company and that my employment may be terminated by the Company or by me at any time with or without cause.**
- 5. D and D Group Ltd. requests periodic polygraph tests of its employees. If requested, I agree to submit to such tests.**
- 6. D and D Group Ltd. is a Drug-Free Workplace. I understand that I am required to pass a pre-employment drug screening prior to any job offer. I understand that I will also be subject to random drug testing during my employment with your Company.**

Applicant's Signature _____ **Date** _____

